



Précis of the 647th Meeting of the Committee of the
Wiltshire Centre of the Caravan and Motorhome Club
Held on Wednesday 14th August 2019 at Rowdeford School, Rowde



Members & Committee Present

Mr M Tolman (Chairman)	Mr J Goff	Mr B Sanderson
Mrs A Sambrook (Treasurer)	Mr G Randell	Mrs J Newman
Mr N Riley (Secretary)	Mr J Holdway	Mrs A Holdway
Mr P Sambrook (Rally Secretary)	Mr N Randell	

Meeting commenced at 19:30 hrs.

Apologies: Mr S Berridge (Vice-Chairman), Mr P Wiltshire, Mrs J Palmer.

Minutes and Précis of the 646th Meeting: Accepted and signed without amendment.

Chairman's Report: Busy month in July, plenty of rallies, Thanks again for all those who took flag in the last month. We must be aware that the AGM is coming up fast and it's good to see that we have 5 nominations for Committee in already. Looking forward to the future rallies.

Treasurer's Report:

Rally	Vans	Admin Fees (£)	Donations/ Raffle (£)	Donation to	Raffle to
Witney	16	32.00	-		
Purton	10	19.00	-		
Bibury	8	15.20	20.00	Cancer Research	
Clanfield	9	18.00	12.00	Wilts Air Amb	
Iford	15	26.60	59.50	Wilts Air Amb	Wilts Air Amb
Limpley Stoke	18	34.20	84.03	Wilts Air Amb	Wilts Air Amb
France	10	60.00	-		
Caen Hill	23	43.70	26.95		Centre

A request has been received to "bill" a non-arrival with the full cost of a social. As the booking slip shows the social had not been booked, and the social had a surplus at its conclusion, this request was denied. Non-arrivals cannot be "billed" as a form of punishment, only for any actual expenses incurred on their behalf.

Secretary's Report: Correspondence Out: Mail: *Welcome letters – 93* **eMail:** *Gloucester Centre:* Request for AGM Tellers. **Correspondence In: Mail:** *None* **email:** *Club:* Re-issue of "General Letters to Centres" as "Centre Guidance". Secretary to elaborate on changes under "Immediate matters". *Gloucester Centre:* Confirmation of AGM Tellers. **Centre Membership – 851 - 12/07/19.** (Previous 856 - 07/06/2019 – No report in August).

Rally Secretary's Report: Correspondence In: None **Correspondence Sent: Club:** Change of Rally Officer for Caen Hill 2019 **4B's Granted: None** **Invites: None** **Full Rallies:** Skittles, Biddestone, 20th-22nd September 2019, Xmas Cracker, Yatton Keynall, 29th November – 1st December 2019. **Rallies to Date: 2682.** **Other information:** Revised 2020 Proforma issued

PRO/Social Secretary Report. Up to date on Newsletter inputs. Target for publication is the AGM

Immediate matters: The Secretary gave a brief outline of the significant changes in the re-issue of "General Letters to Centres", now titled "Centre Guidance"

- i) "Executive Secretary" now titled "Head of Governance"
- ii) "Head Office" now titled "EGH" – note East Grinstead House!!
- iii) A new "Committee Code of Conduct" issued - Will become part of the Committee Guide on next amendment
- iv) Revised wording for GDPR for Rally slips – Secretary will produce a draft for consideration
- v) Advice on the use of heaters in tents, awnings and gazebos – possible inclusion in instructions for use of Centre gazebos?
- vi) Flying of Drones and Model Aircraft on Rallies banned. – item in rally book 2020?
- vii) Requirement for "Rally Booking Terms and Conditions" to be published and transparent – Secretary to produce a draft for consideration

South West Centres: Mr G Randell gave a comprehensive report on the meeting on Saturday 27th July 2019. He was thanked by the Chairman. Next meeting 28th September 2019

SW Region: Next meeting 14 September 2019.

New Year Rally 2019/2020 – Held over, Vegetarian option still outstanding.

AGM 2019

- i) **Tellers.** - Members of the Gloucester Centre have volunteered to be tellers – approved by all
- ii) **Social Cost.** – After a short discussion it was agreed by all that the social cost would be £5.00 + VAT = £6.00 per adult, children free

Next Meeting: 648th Meeting – Wednesday 11th September 2019, Rowdeford School, Rowde at 7:30pm
(apologies: Mr G Randell)

Flag Duties:

Rally No	Rally Name	Flag Officer
27	Rowdeford - Curling	Mrs J Newman
28	Southern Centres – Thanks only	Secretary
29	Weston-Super-Mare - Holiday	<i>RO to arrange</i>
30	Rode - 2 nd leg fishing	Mr B Sanderson
31	Calne – Motoring Museum	Chairman
32	Pentewan - Holiday	<i>RO to arrange</i>
33	Frome – Cheese Show	Mr N Randell

Presentations: Mr B Raddy, Curling, Rowdeford; August 2019; 200th Rally; Mr & Mrs Mason; 2nd Leg fishing, Rode; September 2019; Fellowship.; Mr & Mrs Goff; Motor Museum, Calne, September 2019; 100th Rally

Fellowship Plaques 2019: An error was noticed on the 2019 Fellowship Plaques. Plaque Officer to speak to manufacturing company.

Rally Booking Conflict 2020: It was stated that the date possibly proposed for South West Centres 2020 conflicted with the only date available for Cream Teas at Caen, and asked it was if it was allowed to book that date. The general consensus was that as the South West Centres date was not yet established, it was only a possibility, there was no reason for it not to go ahead. Should South West Centres then choose that date it would be their choice to conflict with this rally, which would continue as arranged.

Flag Notice Boards: It was commented that the Flag Notice Board had been missing from several recent rallies. The Chairman apologised for this error; a system was being set up to try to prevent this happening.

Fellowship Plaques Anniversary: It was stated that the 20th anniversary of fellowship plaques (2014) had been celebrated with a special mounting and commemorative sticker, and it was asked if there were plans for the same to celebrate 25 years (2019). To be discussed at the next meeting.

Rally Equipment: The Secretary informed the meeting that the replacement lights and batteries purchased had been delivered to the Equipment Officer.

Observation Rally 2019: The Competitions Officer thanked all those who helped run this rally. There was unanimous support when the Chairman thanked the Competitions Officer for all his efforts in arranging an excellent competition.

Exmouth Rally – Somerset Centre Invite: Mr G Randell informed the meeting that he had thanked the Somerset Centre for the Rally and the Invite.

Urchfont 2020: The meeting was informed that due to the change in the dates of the May Bank Holiday 2020 the Urchfont Scarecrow Rally would now open on Thursday 7th May 2020 and close on Sunday 10th May 2020, with the Cream Tea being served on the Saturday. This was for 2020 only.

Centre Documentation: The Secretary distributed AL2 to the Committee Guide; AL1 to the “Rally Officers Guide – How To Run A Rally”; and Annex 2-I to Centre Guidance – “Committee Members Code Of Conduct” to all members present

AGM 2019/Centre Committee: The Chairman reminded everyone that AGM 2019 was rapidly approaching and the Centre may well be short of Committee members next year. As some positions are presently underused, he was looking at streamlining/sharing positions so that all members do the same amount of work, where possible, although he realises this is not viable in all positions.

The Chairman thanked Mr N Riley for providing the cakes

Meeting closed at 21:05

N Riley
Secretary
Wiltshire Centre

M Tolman
Chairman
Wiltshire Centre